

Appendix 10. Headway Hertfordshire Limited

=Document Control:

Version	Issue Date	Changes
1.0	NA	First Draft (BE)

Reference	CG-141			
Name of Organisation	Headway Hertfordshire Limited			
Organisation Type	Registered Charity			
Ward	All Hitchin Wards			
Project Type	Peer Support Group			
Green option considered?	N/A			
NHC Councillor involvement that may constitute a conflict of interest	N/A			
Previous financial support within six years	(Community Grant of £1,000 July 2023, Letchworth Fund) (Community Grant £1,500 July 2023, Baldock Fund)			
Documentation reviewed and approved*	Safeguarding	Yes	Accounts	Yes
	Demonstrates clear governance	Yes		
Total applied for	£1,500	Total project cost	£3,000	

Officer Summary

[Headway Hertfordshire Limited](#) is a trusted, long-established charity dedicated to improving the lives of people affected by acquired brain injury. Through their specialist community-based outreach, they offer vital emotional, practical, and social support that significantly enhances recovery and strengthens mental and physical wellbeing. Their work helps individuals rebuild confidence, reconnect socially, and regain independence at one of the most challenging times in their lives.

The Hitchin support group meets fortnightly at The Hitchin Garden Centre for two to three hours, providing a consistent and meaningful lifeline to those who rely on regular contact, guidance, and peer connection.

To continue delivering this life-changing provision, Headway is seeking funding towards staff and volunteer costs of £2,000, along with £1,000 to support enriching trips and activities for group members. Their CEO has confirmed that staff are paid fairly and competitively at £14–£16 per hour, ensuring high-quality, experienced support.

Headway is also demonstrating strong commitment by contributing £1,500 of their own funds and requesting only £1,500 additional support. Sessions are held at The Hitchin Garden Centre, enabling them to avoid hall hire fees and direct more resources straight to service users.

Headway are also applying to Letchworth Forum for £1,000 in June 2026 to run sessions at the Salvation Army Hall in Letchworth.

\*Funding will only be released on receipt and approval of all supporting documentation